Affix the latest passport size Photo



## MADHABDEV UNIVERSITY

## (A state University established under the Assam Act No. XXXV of 2017)

## Narayanpur, Lakhimpur, Assam Pin-784164

**APPLICATION FOR THE POST OF ASSISTANT PROFESSOR**

**Department:**

**Category:**

(Applicants are requested to type the information in the following format. They can add more lines in the format wherever required)

Advertisement No. & Date:

Post applied for:

Field of specialization:

Details of application fee paid

Name of the Bank:

Demand Draft No.:

Amount Paid:

**1. General Information**

|  |  |
| --- | --- |
| Name (surname underlined) |  |
| Nationality |  |
| Religion, if any |  |
| Date of birth  (dd/mm/yyyy) |  |
| Age as on the last date of submission of application (yy/mm/dd) |  |
| Gender (male/female/transgender) |  |
| Father’s name (Mother’s name in the case father is not known) |  |
| Marrital status (married/unmarried) |  |
| Category (SC/ST(P)/ST(H)/OBC/PwD/EWS/Gen) |  |
| In the case of PwD (Persons with Disability), please state the nature of disability as OH (Orthopedically Handicapped), VH (Visually Handicapped) or HH (Hearing Handicapped). |  |
| Address for correspondence |  |
| Permanent address |  |
| Phone No. (Please indicate STD & ISD wherever applicable) | Mobile No.:  Landline No.: |
| Email ID |  |

**2. Educational Qualifications (in chronological order from latest)**

|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
| Sl. No. | Qualification/ Degree | University/  Institution | Year | Subject(s)/  Topic(s) | % or Grade  achieved | Distinctions etc. |
|  |  |  |  |  |  |  |
|  |  |  |  |  |  |  |

**Title of the Ph.D. thesis:**

**Name of the supervisor and Institute/ University:**

**3.** **Any other academic/** **International academic Exposure/ Professional qualification/ Training etc.**

|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
| Sl.No. | Assignment/ Training/ Exposure | Organization / University | Type of assignment/ Training / exposure | Duration | | |
| From | To | In years &  Months |
|  |  |  |  |  |  |  |

**4. Details of proficiency in computer**

**5 (a). Employment details** (in chronological order from latest to oldest)

|  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- |
| Sl. No. | Post held | Pay Scale | Organization | Nature of Duties | Duration | | Experience (in years and Months) |
| Date of joining | Date of leaving |
|  |  |  |  |  |  | |  |
|  |  |  |  |  |  | |  |

**5 (b).** **Participation and contribution in relevant areas in higher education**

|  |  |  |
| --- | --- | --- |
| Particulars | Organization | Area of specialisation |
| Visiting Professor |  |  |
| Resource Person |  |  |
| Others (Specify) |  |  |

**6.** **Scholarly achievements including patents, etc.**

**A.** Contribution to journals and Books

|  |  |
| --- | --- |
| Particulars | Details |
| Books authored |  |
| Editor in Chief |  |
| Editorships |  |
| Peer reviewer for |  |
| Fellow/Member of the professional  bodies/societies |  |
| Others (Specify) |  |

**B (i) Publications** (kindly provide a list of scholarly publications in recognized professional and/or academic journals)

Total Publications:……………… (entire career) ………………… (in the last 5 years)

**Details of 10 important publications:**

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| Sl. No. | Date | Title | Name of Journal | Referred journal or not | Number of Citations (where possible) |
|  |  |  |  |  |  |

**B (ii)** **List of articles in Magazines or Newspapers**

Total Publications :………………(entire career) ………………… (in the last 5 years)

**List only 10 important articles with details as below:**

|  |  |  |  |
| --- | --- | --- | --- |
| Sl. No. | Date | Title | Name of the Magazine / Newspaper |
|  |  |  |  |

**C. Participation and scholarly presentations in conferences**

**C (i) National: (numbers) C (ii) International: (numbers)**

**Important presentations made in the last 5 years (details to be presented in the table below)**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| Sl. No. | Date | Title of Conference & Institution | Title/ Subject of presentation (if made) | Mode of presentation (oral/ poster) |
|  |  |  |  |  |

**D. Details of conferences/ seminars/ symposia/ workshop/ training courses organized as conveners/organizing secretary.**

|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
| Sl. No. | Title of the event | Duration (from & to) | Venue | Total participants | Approximate expenditure | Funding agencies |
|  |  |  |  |  |  |  |

**7. Research Projects (as Principal Investigator or Co-Principal Investigator)**

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| Sl. No. | Title of the project | Nature of project | Funding agency | Duration of project (from & to) | Total grant  (Rupees) |
|  |  |  |  |  |  |

**8.** **Consulting experience (in the last 5 years)**

List key consultancy assignments undertaken

|  |  |  |  |
| --- | --- | --- | --- |
| Sl. No. | Client/Organization’s Name | Nature of assignment | Duration of assignment |
|  |  |  |  |

**9**. **Honours/Awards & Fellowships for Outstanding Work**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| Sl. No. | Name of Award/Fellowship etc. | Elected/Honorary  Fellow | Awarded by | Year of Award |
|  |  |  |  |  |

**10.** **No. of Research Scholars successfully guided (towards doctoral degree)**

(only list of Ph.D. awarded, under progress not to be included)

|  |  |  |
| --- | --- | --- |
| Sl. No. | Title of Research | Date of Award |
|  |  |  |

**11. Membership of professional bodies**

**12.** **Future work plan of research including interdisciplinary research interest (within 300 words)**

|  |
| --- |
|  |

**13. Additional Information, if any, and not covered above**

**14. Details of Referees, if any (Maximum 3)**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| Sl. No. | Name of the Referee | Address of the referee | E-mail | Phone/ Mobile number |
|  |  |  |  |  |

**DECLARATION**

I, hereby, declare that all the statements/particulars made/furnished in this application are true, complete and correct to the best of my knowledge and belief. I also declare and fully understand that in the event of any information furnished being found false or incorrect at any stage, my application/candidature is liable to be summarily rejected at any stage, even after my appointment. The No Objection Certificate from my Employer is also enclosed.

Place : (Signature of the Applicant)

Date :

**List of enclosures:**

1. *Application fee payment related papers.*
2. *NOC from the employer.*
3. *One copy of all testimonials to support caste/category/age/academic qualifications.*
4. *Copy of all testimonials to support working experience, etc.*
5. *Copy of project award letters.*
6. *Copy of the top page of ten best research publications.*
7. *Copies of patent certificates, awards, and consultancy award letter etc.*
8. *Bank Draft*

**Annexure - 1**

**(In official letter head)**

**Ref.:**

**Date:**

**NO OBJECTION CERTIFICATE**

This is to certify that ………………………………………(Name of the University/ Institute) has no objection, if Prof./Dr….………………………, Designation……………………., Department/Centre ………………..of this University/ Institute applies for the position of ……………..(name of the post applied for) in Madhabdev University.

`

**Head of the University/ Institution**

**Signature**

**Name:**

**Designation:**

**Seal:**

**Annexure - 2**

**Appendix II**

**Table: 3 A**

**Criteria for Short-listing of Candidates for Interview for the Post of Assistant Professors in Universities**

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| **S.N.** | **Academic Record** | **Score** | | | |
| 1 | **Graduation** | 80% & Above = 15 | 60% to less than 80% = 13 | 55% to less than 60% = 10 | 45% to less than 55% =05 |
| 2 | **Post-Graduation** | 80% & Above= 25 | 60 % to less than 80% = 23 | 55% (50% in case of SC/ST/OBC (non-creamy layer)/PWD) to less than 60% = 20 | |
| 3 | **M.Phil.** | 60% & above = 07 | 55% to less than 60% = 05 | | |
| 4 | **Ph.D.** | 30 | | | |
| 5 | **NET with JRF** | 07 | | | |
| **NET** | 05 | | | |
| **SLET/SET** | 03 | | | |
| 6 | **Research Publications**  **(2 marks for each research publications published in Peer-Reviewed or UGC-listed Journals)** | 10 | | | |
| 7 | **Teaching / Post Doctoral Experience (2 marks for one year each) #** | 10 | | | |
| 8 | **Awards** |  | | | |
|  | International / National Level (Awards given by International Organisations/ Government of India / Government of India recognised National Level Bodies) | 03 | | | |
|  | State-Level (Awards given by State Government) | 02 | | | |

***# If the period of teaching/Post-doctoral experience is less than the marks shall be reduced proportionately.***

Note:

1. (i) M.Phil + Ph.D Maximum - 30 Marks

(ii) JRF/NET/SET Maximum - 07 Marks

(iii) In awards category Maximum - 03 Marks

1. Number of candidates to be called for interview shall be decided by the concerned universities
2. Academic Score - 80

Research Publications - 10

Teaching Post-doctoral Experience - 10

**Total - 100**

**Annexure - 3**

**APPENDIX II**

**Table 2**

(Framed on the basis of the UGC regulation, July 2018)

To be applicable to fresh/direct recruitment as Lecturer (at the level of Asstt. Professor)/ Reader (at the level of Associate Professor)/ Professor.

Brief Explanation: Based on the application information, API scores are to be awarded. The minimum API scores required by teachers under research and academic achievements a different for different posts and between university and colleges. The API score will be based on verifiable criteria and will be finalized by the screening/ selection committee. The candidates may enclose the API scores sheet issued by his/ her present employer if available.

|  |  |  |  |
| --- | --- | --- | --- |
| S.N. | Academic/Research Activity | Faculty of Sciences /Engineering / Agriculture / Medical /Veterinary Sciences | Faculty of Languages / Humanities / Arts / Social Sciences / Library /Education / Physical Education / Commerce / Management & other related disciplines |
| 01 | **Research Papers in Peer-Reviewed or UGC listed Journals** | 08 per paper | 10 per paper |
| 02 | **Publications (other than Research papers)** |  |  |
|  | **(a) Books authored which are published by :** |  |  |
| International publishers | 12 | 12 |
| National Publishers | 10 | 10 |
| Chapter in Edited Book | 05 | 05 |
| Editor of Book by International Publisher | 10 | 10 |
| Editor of Book by National Publisher | 08 | 08 |
|  |  |  |
|  |  |  |
| **(b) Translation works in Indian and Foreign Languages by qualified faculties** |  |  |
| Chapter or Research paper | 03 | 03 |
| Book | 08 | 08 |
| 03 | **Creation of ICT mediated Teaching Learning pedagogy and content and development of new and innovative courses and curricula:** |  |  |
|  | 1. Development of Innovative pedagogy | 05 | 05 |
| 1. Design of new curricula and courses | 02 per curricula/course | 02 per curricula/course |
| 1. MOOCs |  |  |
| Development of complete MOOCs in 4 quadrants (4 credit course)(In case of MOOCs of lesser credits 05 marks/credit) | 20 | 20 |
| MOOCs (developed in 4 quadrant) per module/lecture | 05 | 05 |
| Content writer/subject matter expert for each module of MOOCs (at least one quadrant) | 02 | 02 |
| Course Coordinator for MOOCs (4 credit course)(In case of MOOCs of lesser credits 02 marks/credit) | 08 | 08 |
| 1. E-Content |  |  |
| Development of e-Content in 4 quadrants for a complete course/e-book | 12 | 12 |
|  | e-Content (developed in 4 quadrants) per module | 05 | 05 |
| Contribution to development of e-content module in complete course/paper/e-book (at least one quadrant) | 02 | 02 |
| Editor of e-content for complete course/ paper /e-book | 10 | 10 |
| 04 | **(a) Research guidance** |  |  |
| Ph.D. | 10 per degree awarded 05 per thesis submitted | 10 per degree awarded 05 per thesis submitted |
| M.Phil./P.G dissertation | 02 per degree awarded | 02 per degree awarded |
| **(b) Research Projects Completed** |  |  |
| More than 10 lakhs | 10 | 10 |
| Less than 10 lakhs | 05 | 05 |
| **(c) Research Projects Ongoing :** |  |  |
| More than 10 lakhs | 05 | 05 |
| Less than 10 lakhs | 02 | 02 |
| **(d) Consultancy** | 03 | 03 |
| 05 | **(a) Patents** |  |  |
| International | 10 | 10 |
| National | 07 | 07 |
| **(b) \*Policy Document (Submitted to an International body/organisation like UNO/UNESCO/World Bank/International Monetary Fund etc. or Central Government or State Government)** | |  |
| International | 10 | 10 |
| National | 07 | 07 |
| State | 04 | 04 |
| **(c) Awards/Fellowship** |  |  |
| International | 07 | 07 |
| National | 05 | 05 |
| 06 | **\*Invited lectures / Resource Person/ paper presentation in Seminars/ Conferences/full paper in Conference Proceedings (Paper presented in Seminars/Conferences and also published as full paper in Conference Proceedings will be counted only once)** |  |  |
| International (Abroad) | 07 | 07 |
| International (within country) | 05 | 05 |
| National | 03 | 03 |
| State/University | 02 | 02 |

The Research score for research papers would be augmented as follows:

Peer-Reviewed or UGC-listed Journals (Impact factor to be determined as per Thomson Reuter’s list):

1. Paper in refereed journals without impact factor - 5 Points
2. Paper with impact factor less than 1 - 10 Points
3. Paper with impact factor between 1 and 2 - 15 Points
4. Paper with impact factor between 2 and 5 - 20 Points
5. Paper with impact factor between 5 and 10 - 25 Points
6. Paper with impact factor >10 - 30 Points

(a) Two authors: 70% of total value of publication for each author.

(b) More than two authors: 70% of total value of publication for the First/Principal/Corresponding author and 30% of total value of publication for each of the joint authors.

Joint Projects: Principal Investigator and Co-investigator would get 50% each.

**Annexure - 4**

**POINTS TO BE NOTED BY THE APPLICANTS**

1. Applicants must mention in their applications and also in the outer side of the envelope (they use to send their application) the name of the Post for which he/she is applying.
2. Application sent for any post under Reserved Category must submit appropriate certificate offered by competent authority.
3. Applicants are to submit along with their applications all certificates/documents/testimonials in support of their age, educational & other qualifications, experience etc.
4. In-service persons must submit their applications through proper channel, or submit a “No Objection Certificate” from the appointing authority along with application.
5. All applications irrespective of any category shall be scrutinized by a Screening Committee for short-listing the number of candidates. If found incorrect or deficient in any form in supplying any information required such applications shall be outright rejected.
6. Mere fulfillment of the minimum eligibility criteria shall not entitle an applicant for consideration for any test/interview. The decision of the Screening Committee(s) for short listing the candidates shall be final.
7. The University reserves the right to cancel any application at any stage on its own reason. It also reserves the right to relax any qualification or requirement of any candidate if he/she is found to be exceptionally meritorious or otherwise deemed to be essential for the University.
8. All post irrespective of any category shall remain purely temporary until they are confirmed after a minimum of one year’s probation period which may be extended if necessary.
9. Application fee: ***(Non-refundable)***

An Application must be accompanied by a Deemed Draft for Rs. 2000/- (Rs. 1500/- for SC and ST-P, H) drawn in favour of the Madhabdev University, Narayanpur, Lakhimpur, payable at the State Bank of India, Narayanpur Branch (**IFS Code SBIN0017208**), **Account No. 40362594389.**

1. Applicants are directed to strictly read these conditions and submit their applications only after accepting these terms and conditions.
2. A candidate selected for a post must be medically fit, physically and mentally. A certificate to that effect duly signed by the Joint Director of Health services of the district concerned or a Government Medical Officer, shall have to be produced by the person before he/she is allowed to join.
3. A certificate about good conduct from the Head of the Institution last attended or served (if not an employee of this University), if any, shall have to be submitted along with the application.
4. Incomplete applications in any form shall be summarily rejected. A list of enclosures must be furnished as provided in the application form.
5. Applicants may attach additional sheet(s) wherever necessary quoting the serial number.
6. Applicants willing to apply for more than one post must send separate application for each post along with separate application fee.
7. Application(s) received after the last date as mentioned in the advertisement shall not be endorsed
8. No TA/DA will be admissible to the applicants for appearing in any interview/written test etc.
9. Canvassing in any form will lead to disqualification of the candidate.
10. The University reserves the right to withdraw the advertised post at any time without assigning any reason thereof. The right is also reserved with the University either to fill or not to fill the post(s) and its decision in this regard shall be final.
11. For reserved category candidates, the Supreme Court order against the civil appeal no. 1085 arising out of S.L.P No. 36324 of 2017 will be followed.

Registrar

Madhabdev University